

Join your colleagues for

Making the OH Professional Licensure Code of Ethics Work in your District!



Ohio's Superintendent Association

Learn to Lead your Employees to Success
During this Leadership Staff Development
Event for Principals, Supervisors, HR
Directors, and Superintendents.



Module #3: Upholding Behavioral Expectations

REGISTRATION FEE:
\$159.00 BASA Member
\$209.00 Non-Member

REGISTRATION DEADLINE:
March 24, 2023

Registration fee includes materials,
continental breakfast, lunch, breaks,
and parking.

For Principals and Supervisors: This workshop provides specific steps for using progressive discipline proactively, effectively, and defensively.

For HR Directors: This workshop explores how to (1) create clear disciplinary procedures, (2) structure documentation examples for disciplinary actions, and (3) compile and evaluate disciplinary data to reduce the potential for bias in the disciplinary process.

For Superintendents: This workshop explains how having your team practice the principles of uniformity, knowing your role, solid documentation, the docket, timeliness, and mutual respect can reduce risk before, during, and after disciplinary actions.

Three Dates & Locations to Choose From:

Tuesday, March 28, 2023
Montgomery County ESC
200 South Keowee Street
Dayton, OH 45402

Wednesday, March 29, 2023
Northwest Ohio ESC
205 Nolan Pkwy
Archbold, OH 43502

Thursday, March 30, 2023
ESC of Northeast Ohio
6393 Oak Tree Blvd.
Independence, OH 44131

Friday, March 31, 2023
BASA
8050 N. High Street
Columbus, OH 43235

Schedule

8:30 am - 12:00 pm	12:00 pm - 1:00 pm	1:00 pm - 3:30 pm
<ul style="list-style-type: none"> Introduction to Session 1 Principles for Executing Employee Discipline Proactively, Effectively, and Defensively Progressive Discipline Guidelines for School System Employees Investigating Alleged Staff Conduct or Productivity Concerns 	<ul style="list-style-type: none"> Due Process, Procedures, and Documentation Concerns for Acknowledged Oral Warnings Working Lunch Due Process, Procedures, and Documentation Concerns for Written Warnings 	<ul style="list-style-type: none"> Introduction to Session 2 Due Process, Procedures, and Documentation Concerns for Official Reprimands Due Process, Procedures, and Documentation Concerns for Disciplinary Suspensions Due Process, Procedures, and Documentation Concerns for Dismissals Workshop Experience Survey

"This workshop put employee discipline into the perspective of improving staff behaviors to benefit student achievement. A much more collaborative approach to why and how to assist, share, and support staff with attention to consistent, fair, and reasonable criteria."

Jodi Riedel, Director of HR
Trumbull Career and Technical Center



Ohio's Superintendent Association

Employee Discipline Module 3

"Upholding Behavioral Expectations"



UPSLOPE
Demonstrated Strategies for School Success

Complete registration form and enclose a check or purchase order and mail to:

BASA

8050 North High Street, Suite 150

Columbus, OH 43235 or

Register Online at <https://basa.finalforms-amp.com/>

REGISTRATION DEADLINE: March 24, 2023

Full Name:	Title:
Organization/School District:	
Address: (Street/City/State/Zip)	
Phone #: _____-_____-_____	Fax #: _____-_____-_____
Email:	

Date/Location (choose one)	
<input type="checkbox"/>	Tuesday March 28, 2023: Montgomery County ESC
<input type="checkbox"/>	Wednesday, March 29, 2023: Northwest Ohio ESC
<input type="checkbox"/>	Thursday, March 30, 2023: ESC of Northeast Ohio
<input type="checkbox"/>	Friday, March 31, 2023: BASA

Workshop Fees	
<input type="checkbox"/>	\$159.00 BASA Member (single day)
<input type="checkbox"/>	\$209.00 Non-Member (single day)

Workshop Payment Type	
<input type="checkbox"/>	Check Enclosed (payable to BASA)
<input type="checkbox"/>	Purchase Order Number (if applicable): _____
<input type="checkbox"/>	Invoice Me

Cancellations & Refunds:

Refunds or credit will be given only for cancellations made in writing & received by the BASA office up to five business days prior to the event date. Cancellations 5 business days or less prior to the event are subject to a 50% cancellation fee. No refunds will be given for "no-shows."

Additional Information:

Participants will receive a certificate of completion and should discuss the outcomes of their experience with their Local Professional Development Committee (LPDC). Graduate credit is available for the Employee Discipline in an Education Environment program; for details, email gcu@upslopes.com prior to the workshop.

Questions?

For additional information, contact BASA via email at goodwin@basa-ohio.org or by phone at 614-846-4080.